

# AGENDA

**Meeting:** Devizes Area Board  
**Place:** Devizes Hub and Library, Sheep Street, Devizes  
**Date:** Monday 9 September 2019  
**Time:** 6.30 pm

---

Including the Parishes of: All Cannings, Bishops Cannings, Bromham, Cheverell Magna, Cheverell Parva, Devizes, Easterton, Erlestoke, Etchilhampton, Market Lavington, Marston, Potterne, Roundway, Rowde, Stert, Urchfont, West Lavington and Worton

---

Please direct any enquiries on this Agenda to Tara Shannon Democratic Services Officer, direct line 01225 718352 or email [tara.shannon@wiltshire.gov.uk](mailto:tara.shannon@wiltshire.gov.uk)

All the papers connected with this meeting are available on the Council's website at [www.wiltshire.gov.uk](http://www.wiltshire.gov.uk)

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

---

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

**Refreshments and networking opportunity from 6:00pm**

Wiltshire Council recently passed the Climate Change Emergency Bill. In order to try to reduce landfill waste, please try to bring your own reusable cups for refreshments. However, 100% recyclable cups will be available.

---

## Wiltshire Councillors

CLlr Anna Cuthbert, Bromham, Rowde and Potterne  
CLlr Peter Evans, Devizes East  
CLlr Sue Evans, Devizes North  
CLlr Richard Gamble, The Lavingtons and Erlestoke  
CLlr Simon Jacobs, Devizes and Roundway South  
CLlr Laura Mayes, Roundway  
CLlr Philip Whitehead, Urchfont and the Cannings

## **Recording and Broadcasting Information**

Wiltshire Council may record this meeting for live and/or subsequent broadcast on the Council's website at <http://www.wiltshire.public-i.tv>. At the start of the meeting, the Chairman will confirm if all or part of the meeting is being recorded. The images and sound recordings may also be used for training purposes within the Council.

By entering the meeting room you are consenting to being recorded and to the use of those images and recordings for broadcasting and/or training purposes.

The meeting may also be recorded by the press or members of the public.

Any person or organisation choosing to film, record or broadcast any meeting of the Council, its Cabinet or committees is responsible for any claims or other liability resulting from them so doing and by choosing to film, record or broadcast proceedings they accept that they are required to indemnify the Council, its members and officers in relation to any such claims or liabilities.

Details of the Council's Guidance on the Recording and Webcasting of Meetings is available on request. Our privacy policy can be found. [here](#).

## **Parking**

To find car parks by area follow [this link](#). The three Wiltshire Council Hubs where most meetings will be held are as follows:

**County Hall, Trowbridge**  
**Bourne Hill, Salisbury**  
**Monkton Park, Chippenham**

County Hall and Monkton Park have some limited visitor parking. Please note for meetings at County Hall you will need to log your car's registration details upon your arrival in reception using the tablet provided. If you may be attending a meeting for more than 2 hours, please provide your registration details to the Democratic Services Officer, who will arrange for your stay to be extended.

## **Public Participation**

Please see the agenda list on following pages for details of deadlines for submission of questions and statements for this meeting.

For extended details on meeting procedure, submission and scope of questions and other matters, please consult [Part 4 of the council's constitution](#).

The full constitution can be found at [this link](#).

For assistance on these and other matters please contact the officer named above for details

	Time
<p>1     <b>Election of Chair for 2019/2020</b> <i>(Pages 1 - 2)</i></p> <p>To elect a new Chair for 2019/2020.</p>	6.30pm
<p>2     <b>Election of Vice Chair for 2019/2020</b></p> <p>To elect a Vice-Chair for 2019/2020.</p>	
<p>3     <b>Welcome</b></p> <p>To welcome those present to the meeting.</p>	6.35pm
<p>4     <b>Apologies for Absence</b></p> <p>To receive any apologies for absence.</p>	
<p>5     <b>Minutes</b> <i>(Pages 3 - 14)</i></p> <p>To approve and sign as a correct record the minutes of the meeting held on 15 July 2019.</p>	
<p>6     <b>Declarations of Interest</b></p> <p>To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.</p>	
<p>7     <b>Chairman's Announcements</b> <i>(Pages 15 - 20)</i></p> <p>To receive the following announcements through the Chairman (written briefing notes are available in the full agenda pack, or online):</p> <ul style="list-style-type: none"> <li>•     <b>How Dementia Friendly is Wiltshire</b>  A report is available detailing what people living with dementia and their carers value most about dementia friendly initiatives, it can be accessed via this link:  <a href="https://www.healthwatchwiltshire.co.uk/report/2019-07-24/how-dementia-friendly-wiltshire">https://www.healthwatchwiltshire.co.uk/report/2019-07-24/how-dementia-friendly-wiltshire</a>.</li> <li>•     <b>Consultation on Proposal to Increase Downland School Capacity</b>  Wiltshire Council is proposing to increase the number of places at Downland School from 69 places to 90 from September 2019.  Downland is a special school, situated on the southern edge of Devizes, that supports the needs of children and young people who have an Education Health and Care Plan (EHCP) identified to support their Social, Emotional and Mental Health needs.  A consultation on the proposal is now open and will run until</li> </ul>	6.40pm

21 September 2019. Please email [SpecialSchools@wiltshire.gov.uk](mailto:SpecialSchools@wiltshire.gov.uk) to comment.

- **Special School Provision Consultation**  
Wiltshire Council is consulting on its proposals for Special Schools in North Wiltshire, see the agenda report for more details. The Consultation will close on Monday 30 September 2019. Please email [SpecialSchools@wiltshire.gov.uk](mailto:SpecialSchools@wiltshire.gov.uk) to comment.
- **The Great West Way**  
The Great West Way (<https://www.greatwestway.co.uk/>) is a new 125-mile touring route between London and Bristol based on ancient routes, roaming through idyllic countryside, quaint villages and elegant towns. Devizes, which is on the route, is getting great publicity! See <https://www.loveexploring.com/guides/86980/great-west-way-top-things-to-do-where-to-stay-and-what-to-eat>.
- **National Citizens Service**  
NCS is a life-changing programme open to all teenagers aged 15-17 to discover who they are and what they can do. In Devizes youngsters have been working with Open Doors learning about the issues surrounding homelessness. The Area Board would like to encourage other local charities to work with the NCS. [https://www.ncsyes.co.uk/what-is-ncs?gclid=EAlalQobChMI1Mf3-JKo5AIVBrDtCh1LCwOSEAAAYASABEqLF8PD\\_BwE&gclidsrc=aw.ds](https://www.ncsyes.co.uk/what-is-ncs?gclid=EAlalQobChMI1Mf3-JKo5AIVBrDtCh1LCwOSEAAAYASABEqLF8PD_BwE&gclidsrc=aw.ds)
- **CATG, Air Quality and LYN**  
There are no agenda items for CATG, Air Quality and the LYN for this meeting as these groups have not met since the last Area Board meeting.
- **Careers Day**  
The Devizes Area Board are arranging a Careers Day on Wednesday 2 October 2019.

8 **Partner Updates** (Pages 21 - 42)

6.50pm

To receive updates from the following partners:

- Wiltshire Police
- Fire and Rescue Service
- Health Services
- Schools updates
- Town and Parish Councils
- Lucy Heasman – Making Devizes Makaton Friendly

9	<p><b>Appointments to Outside Bodies and Working Groups 2019/2020</b> (<i>Pages 43 - 66</i>)</p> <p>To consider the Area Board representatives to Outside Bodies and Memberships of Working Groups as detailed in the attached reports.</p> <p>To appoint representatives to the following Outside Bodies for 2019/2020 (as set out at Appendix A):</p> <ul style="list-style-type: none"> <li>• Devizes and District Association for the Disabled Executive Committee</li> <li>• Devizes Air Quality and Transport Strategy Working Group</li> <li>• Devizes Development Partnership</li> <li>• Devizes Leisure Centre Group</li> <li>• Devizes Local Youth Network</li> </ul> <p>To appoint representatives to the following Working Groups for 2019/2020 (as set out at Appendix B):</p> <ul style="list-style-type: none"> <li>• Community Area Transport Group</li> <li>• LYN Management Group</li> <li>• Devizes Community Area Health and Wellbeing Group</li> <li>• Air Quality and Transport Strategy Working Group</li> </ul> <p>To appoint a Chairman to the Health and Wellbeing Group (currently Cliff Evans).</p> <p>To note the terms of reference for the Working Group(s) as set out in Appendix C.</p>	7.10pm
10	<p><b>Online Safety</b></p> <p>To receive a presentation on Online Safety from Alan Brown and Jennie Shaw from the Wiltshire Bobby Van.</p>	7.20pm
11	<p><b>Friends Against Scams</b></p> <p>To receive a Friends Against Scams awareness session from Tom Hutchinson from Wiltshire Councils Trading Standards.</p>	7.30pm
12	<p><b>Open Floor</b></p> <p>Residents are invited to ask questions of their local councillors.</p>	7.45pm
13	<p><b>Health and Wellbeing Group</b></p> <p>To receive an update on the Devizes Health and Wellbeing Group and consider any applications for Health and Wellbeing funding.</p>	7.55pm

14	<b>Community Engagement Manager Update</b>	<b>8.05pm</b>
	To receive any updates from Andrew Jack, Community Engagement Manager.	
15	<b>Area Board Funding</b> ( <i>Pages 67 - 72</i> )	<b>8.15pm</b>
	To consider the following applications to the Community Area Grants Scheme:	
	<ul style="list-style-type: none"> <li>• <b>Member's Initiative – Cllr Simon Jacobs</b>, £125.00 for New No Cold Calling Zone signage for Devizes</li> <li>• <b>Devizes and Roundway In Bloom CUDS</b>, £500.00 towards Clean Up Devizes - continued activities</li> <li>• <b>Bromham Social Centre</b>, £2000.00 towards Bromham Social Centre Kitchen Upgrade</li> <li>• <b>Wharf Theatre</b>, £5,000.00 towards Wharf Theatre Technical Upgrades</li> <li>• <b>Kennet &amp; Avon Canal Trust (Devizes Branch)</b>, £500.00 towards Promotional equipment for Devizes Branch KA Canal Trust</li> <li>• <b>Great Cheverell New Pavilion Trust</b>, £2,000.00 towards Great Cheverell Pavilion Hearing Loop</li> <li>• <b>South Western Ambulance Charity</b>, £1,600.42 towards Lifting Chair for Devizes Community First Responder group</li> </ul>	
16	<b>Urgent items</b>	
	Any other items of business which the Chairman agrees to consider as a matter of urgency.	
17	<b>Close</b>	<b>8.35pm</b>
	The next ordinary meeting of the Area Board will be held on 18 November 2019 at Devizes School at 6.30pm.	